



2010 GADR of Deming, Inc. Vendors Solicitation

Dear Prospective GADR Inc. Vendor:

With the forthcoming Thirty-first annual GADR games rapidly approaching, it is time to make your plans to be included in this great family event. The Duck Races will be held Friday, August 27th, Saturday, August 28th and Sunday, August 29th, 2010. As usual the races, both wet and dry, will be held at the Luna County Courthouse Park in Deming, New Mexico. We expect 2010 to be one of the biggest in years.

As you know, the logo for the GADR, Inc. is under a copyright and this logo nor any facsimile; likeness or characterization of a Duck "CANNOT" be merchandised without the expressed written permission and licensing agreement of GADR, Inc.

All vendors will be assigned an appropriate location based on the judgment of the GADR vendor committee. Every effort will be made to accommodate each vendor so that there is limited redundancy of products or services. If you have been a vendor at the duck races before, we will attempt to place your booth in the same location as you had previously but there is no guarantee that will happen.

In order to review vendor applications and assign vending sites, it will be NECESSARY TO INCLUDE, WITH YOUR APPLICATION, A COMPLETE AND COMPREHENSIVE FOOD MENU OR PRODUCT LIST OF WHAT YOU DESIRE TO SELL. FAILURE TO PROVIDE THIS INFORMATION MAY RESULT IN DELAYED PROCESSING AND POSSIBLE EXCLUSION FOR THE VENDING ACTIVITY. GADR, Inc. does reserve the right to establish criteria from time to time, in protecting against too much product redundancy and unacceptable products, such as cap pistols, caps, knives, stink bombs, pipes, drugs, etc.. If you are in doubt about a certain product, please call (575-544-0469), email gingersmith@live.com or write us at 202 S. Diamond, Deming, NM 88030.

We know you will be as excited as we are about the 2010 Duck Races. We look forward to having you among our elite vendors.

If you have any questions, please call Ginger at (575) 494-1002, or Dave at (575) 544-0469. Our fax number is (575) 544-0774.

Vendor Informational Guide

Retain this copy for your files. Please read carefully.

1. Applications **MUST** be completed in full and accompanied with vendor fee.
 - a) Include comprehensive and complete list of food and/or products for sale at the event.
 - b) Attach a copy of current valid STATE food license (for all food vendors)
 - c) Include one (1) signed copy of the Vendor Application and Agreement (page 3 & 4).
 - d) Copy of your liability insurance.
2. If you need electricity, please specify the amps required so we can review this information to be sure adequate power is available. 220 is limited to 6 vendors....first applications received with full payment.
3. Vendor fee must be paid in **FULL** at the time of application.
 - a) Any check returned unpaid will result in termination of application and restrict your ability to be a vendor at this event.
 - b) Vendor refunds will be considered for valid reasons prior to July 15, 2010.
4. Vendor refunds will not be granted after July 15, 2010.
5. **NO VENDOR IS GRANTED AN EXCLUSIVE MERCHANDISING RIGHT.**
6. Vendor setup time is Friday, August 27th **after 3 pm**, and Saturday, August 29th from 8am until 9:00am. **EVERYONE** must be setup by 9:00 am on Saturday and ready for business. The carnival will be starting Thursday evening, August 26th. **IF YOU ARE ASSIGNED ON THE PAVILLION SIDE, EMPTY YOUR VEHICLE AS SOON AS POSSIBLE BEFORE YOU START SETTING UP YOUR BOOTH. YOU CANNOT KEEP YOUR VEHICLE ON THE GRASS.....NO EXCEPTIONS.**
7. Vendors need to either secure their premises each night or stay with your merchandise **SINCE ONLY LIMITED SECURITY WILL BE PROVIDED.** Please advise the Duck Race Committee if you are staying with your merchandise overnight.
8. Each vendor assumes all liability for all actions and activities occurring in the vendor's area and holds the GADR, Inc. and/or Luna County harmless for all vendor sales, accidents, thefts, fires, damages and any other non-designated liabilities.
9. Each vendor must have liability insurance or agree to be responsible for liability within their booth/trailer, serving area or immediate area around their booth/trailer.
10. Acknowledgment of receipt of application and funds will be posted on the GADR website. After August 1st space numbers will also be posted on the website or you can contact Ginger (by email gingersmith@live.com) to verify location with the understanding a few vendors may have to be moved for one reason or another. The GADR vendor committee assigns vendor sites. Every effort will be made to accommodate each vendor's special needs.

11. For the food vendors, information from our local EPA office is available by calling 575-546-1464 and their address is 405 E. Florida, Deming, New Mexico 88030.

RV's **cannot** be hooked up to water or electricity at the Park. We would be happy to provide information on our local RV Parks to anyone that asks.

All vehicle parking is OUTSIDE of the Park. No vehicle is allowed to stay in the Park. In the past, several vendors have requested their truck or trailer be allowed to remain with their space. This is not possible any longer. The layout for the booths has been altered and every bit of space will be needed for vendors.

AS LONG AS SPACE IS AVAILABLE APPLICATIONS WILL BE ACCEPTED AFTER JULY 15, 2010, BUT MUST BE PAID BY CASH OR MONEY ORDER WITH THE APPLICATION AND THERE IS NO GUARANTEE YOU CAN BE IN THE SAME SPACE YOU HAVE HAD IN PREVIOUS YEARS. **GET YOUR APPLICATION IN BEFORE JULY 15, 2010.**

YOU ARE REQUIRED TO PROVIDE YOUR OWN TRASH CONTAINERS, WHICH MUST BE EMPTIED INTO THE DUMPSTERS BY YOU AT LEAST TWICE PER DAY OR WHEN THE CONTAINER IS FULL. **DO NOT LET IT OVERFLOW ONTO THE GROUND.** DUMPSTERS ARE PROVIDED IN THE RESTROOM AREAS. **DO NOT USE THE BARRELS THAT ARE PROVIDED FOR THE CROWD.** AS EVERYONE THAT WAS HERE LAST YEAR KNOWS, THIS IS FOR THE ENJOYMENT OF EVERYONE AND WE MUST INSIST THESE RULES BE ADHERED TO.

I will return as many calls as possible the same day (evening) the message is received. At times last year this was a physical impossibility but I will do my best. I check email several times a day so this may be the quickest way to get the information you need. (gingersmith@live.com).

No pet of any kind is allowed in the Park or in your booth during this event. No bikes, skates, skateboards, scooters, etc. are allowed in the Park. Baby strollers are allowed.

Vendor Informational Guide
Please sign and return this copy

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5. Vendors need to either secure their premises each night or stay with your merchandise **SINCE ONLY LIMITED SECURITY WILL BE PROVIDED. PLEASE ADVISE THE DUCK RACE COMMITTEE IF YOU ARE STAYING WITH YOUR MERCHANDISE OVER NIGHT.**

6. Each vendor assumes all liability for all actions and activities occurring in the vendor's area and holds the GADR, Inc. and/or Luna County harmless for all vendor sales, accidents, thefts, fires, damages and any other non-designated liabilities

AS LONG AS SPACE IS AVAILABLE APPLICATIONS WILL BE ACCEPTED AFTER JULY 15, 2010 BUT MUST BE PAID BY CASH OR MONEY ORDER WITH THE APPLICATION.

YOU ARE REQUIRED TO PROVIDE YOUR OWN TRASH CONTAINERS, WHICH MUST BE EMPTIED BY YOU. DUMPSTERS ARE PROVIDED IN THE RESTROOM AREAS.

I, the undersigned, acknowledge that I have read all guide information and will abide.

Signature

Date

2010 Vendor Rental Application and Agreement
Return this copy with your payment

Name of Business: _____
 Name of Contact Person: _____
 Address: _____
 City/State/Zip: _____
 Business Phone: _____ Home Phone: _____
 Fax _____ Email: _____
 New Mexico Tax Identification Number: _____

Attach copy of valid New Mexico Food License (all food vendors). ALL the above must be completed before the applications will be accepted. Everyone must provide a copy of liability insurance.

I hereby apply for the following space for the GADR 2010 Summer Games, August 27, 28, 29, 2010. The summer games will be held at the Luna County Courthouse Park, Deming, New Mexico. I agree to be bound to the conditions on the application agreement and the vendor information guide, an integral part of this agreement.

1. Spaces do not include tables or chairs. You must provide a complete booth setup.
2. Most electrical outlets are 110 volts. If you need 220 volts, there will be an additional charge of \$25.00, or you can provide a whisper type electrical generator. **220 is limited to 6 spaces and is definitely "first come, first serve"**. Please specify the amperage load that you will need. If electricity is needed, please bring a 50 and 100 foot extension cord.
3. All food Vendors are subject to on-site New Mexico Inspections.
4. Proof of liability insurance is required with application.

Vendor Fee Schedule

(Indicate your selection by checking at the left of type)

Please give us a first and second choice for location. We will do our best to schedule you in your preferred location but MAKE NO GUARANTEES. Spaces are very limited on Duck Downs.

PAVILION SIDE ONLY

- | | | | |
|--------------------------|----------------------------|-----------|----------------|
| <input type="checkbox"/> | TYPE A without electricity | \$ 95.00 | Size 10' x 10' |
| <input type="checkbox"/> | TYPE B with electricity | \$ 135.00 | Size 10' x 10' |

FOOD VENDORS ONLY

- | | | | |
|--------------------------|----------------------------|----------|----------------|
| <input type="checkbox"/> | TYPE C without electricity | \$215.00 | Size 10' x 15' |
| <input type="checkbox"/> | TYPE D with electricity | \$280.00 | Size 10' x 15' |

Specify preferred area: (Circle one) Pavilion Paved Area Duck Downs

PAVED AREA BETWEEN PAVILION AND DUCK DOWNS

- | | | | |
|--------------------------|----------------------------|----------|----------------|
| <input type="checkbox"/> | TYPE E without electricity | \$100.00 | Size 10' x 15' |
| <input type="checkbox"/> | TYPE F with electricity | \$150.00 | Size 10' x 15' |

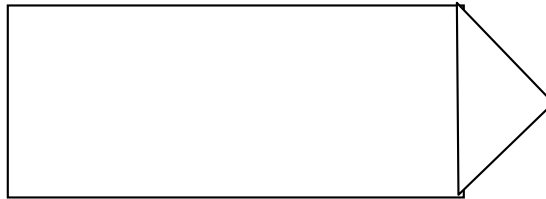
NON-FOOD VENDORS ON DUCK DOWNS ONLY

- | | | | |
|--------------------------|----------------------------|----------|----------------|
| <input type="checkbox"/> | TYPE G without electricity | \$100.00 | Size 10' x 15' |
| <input type="checkbox"/> | TYPE H with electricity | \$150.00 | Size 10' x 15' |

There will be an additional charge of \$15.00 per foot over 15' wide or 10' deep.

Vendors with trailers fill out the following:

1. Size of trailer: _____ width x _____ length (including tongue)
2. **Please mark service area on diagram below:**



INSURANCE:

Every vendor is required to have liability insurance or sign an agreement of responsibility in the event someone is injured in your booth. If you don't have insurance and wish to purchase some, the Great American Duck Race can have an endorsement issued for you on our liability policy for \$65.00. Please indicate your preference below. If you choose to have an endorsement issued, the paperwork will be sent to you upon receipt of this application. If you choose to sign an Agreement of Responsibility, Ginger will get your signature when you set up your booth. If you have insurance, please attach a copy to your application.

_____ Agreement of Responsibility _____ I have insurance _____ Endorsement of
GADR policy

Signature

Date

NON-PROFIT ORGANIZATIONS

The GADR of Deming, Inc. hopes to make the races bigger and better in 2010. We invite your organization to help us do that.

We have set aside spaces for non-profit organizations **in the Pavilion area**. GADR reserves the right to assign each non-profit group to their own locations. Please get your applications submitted as soon as possible to get your spot. Your payment must accompany your application

There is a charge of \$25 for non-electrical spaces or \$75 for organizations needing electricity.

Name of Organization: _____

Name of Contact Person: _____

Mailing Address: _____

City/State/Zip: _____

Phone Number: _____ Email: _____

12. There will be limited electricity, so register as soon as possible. Each organization is responsible for their own trash. PLEASE EMPTY YOUR VEHICLE AS SOON AS POSSIBLE BEFORE YOU START SETTING UP YOUR BOOTH. **YOU CANNOT KEEP YOUR VEHICLE ON THE GRASS.....NO EXCEPTIONS.**

A letter must accompany this application if your organization will be selling any items, it must state you are a non-profit organization and how the money will be spent.

YOU MUST LIST ALL ITEMS YOU ARE SELLING OR RAFFLING OFF.

INSURANCE:

Every vendor is required to have liability insurance or sign an agreement of responsibility in the event someone is injured in your booth. If you don't have insurance and wish to purchase some, the Great American Duck Race can have an endorsement issued for you on our liability policy for \$65.00. Please indicate your preference below. If you choose to have an endorsement issued, the paperwork will be sent to you upon receipt of this application. If you choose to sign an Agreement of Responsibility, Ginger will get your signature when you set up your booth. If you have insurance, please attach a copy to your application.

_____ Agreement of Responsibility _____ I have insurance _____ Endorsement of
GADR policy

I, the undersigned acknowledges that I have read all guide information and will abide.

Signature

Date